

SCHEDULE 7

ADDITIONAL MICROLENDING BRANCH POST-APPROVAL FORM

SECTION A			
Registered name:			
NAMFISA Registration No:			
This section allows you to add details of the new additional microlending branch:			
Physical Address of branch	Address line 1:		
	Address line 2:		
	Address line 3:		
	Town/City:		
Postal Address of branch	Address line 1:		
	Address line 2:		
	Address line 3:		
	Town/City:		
Branch Telephone No			
Branch Fax No			
Branch e-mail address			
Basic Office Infrastructure information:			If no, kindly add comments
a. Sufficient tables and chairs?	Yes:	No:	
b. Electronic device with subscription to a registered credit bureau?	Yes:	No:	
c. Filing systems?	Yes:	No:	
d. Reasonable degree of confidentiality maintained at office?	Yes:	No:	
1. Attachment: Certificate of Fitness and Registration issued by Local Authority where additional microlending branch is situated:			
2. Attachment: photos of office set-up:			
SECTION B			
1. Full names of branch manager:			
2. Identity No:			
2. Personal postal address:			
3. Personal residential address:			
4. Personal telephone Nos:			
Attachment 1: CV			
Attachment 2: Certified copy of ID			
Attachment 3: Certified copy of educational qualifications (including highest school leaving certificate)			

Attachment 4: Certified copy of Certificate of Conduct	
Attachment 5: Completed Natural Persons Fit and Proper questionnaire	
Attachment 6: Proof of relevant experience	
SECTION C	
By signing this document I confirm that all the above information is true and accurate and can be relied on and that I will disclose all necessary material information that may be required by NAMFISA.	
SIGNED ON BEHALF OF THE APPLICANT: Name: Capacity: Signature:	